

PPG – Lonsdale Medical Centre

Meeting Agenda

Meeting Date	Wednesday, 13 February 2019	Meeting Time	2.00pm – 3.30pm
Meeting Venue	LMC 1 Clanricarde Gardens Tunbridge Wells TN1 1PE	Next Meeting Date/Time/Venue	TBC
Minutes Taken By			
Meeting Attendees	Tim Allington (TA) Dr Alison Stewart (AS) – LMC Retired GP Partner Nicholas Fuller (NF) Leanne Flux (LF) – LMC PM Hugh Holloway (HH) Ania Jeffries (AJ) Moira Millar (MM) Simon Parker (SP) Christopher Penniall (CP) Ingrid Pope (IP) Andrew Taylor (AT)		
Apologies	Jean Kemp (JK)		

No.	Timing	Agenda Topic	Discussion	Actioned by whom	Date to complete
1	2.00 – 2.20	Welcome and Introductions		Leanne	
2	2.20 – 2.30	Overview of LMC	Current structure	Leanne	
3	2.30 – 2.45	Purpose of the PPG	- Being a critical friend to the practice. -Advising the practice on the patient perspective and providing insight into the responsiveness and quality of services. -Encouraging patients to take greater responsibility for their own and their family’s health. -Carrying out research into the views of those who use the practice. -Organising health promotion events and improving health literacy. -Regular communication with the patient population.	Leanne	
4	2.45 – 3.15	The Way Forward:	-Chair -Secretary -Treasurer - Frequency of Meetings -Agenda Items	All	
5	3.15 – 3.30	AOB		All	